



Sean G. Barnicle – Executive Director  
Jayne Chen – Deputy Executive Director  
Gary Kuphal – Director of Maintenance and Modernization

Kevin P. Flaherty – Chairman  
Patricia Griffin Starr – Commissioner  
Judith Langone – Commissioner  
Jennifer M. Polito – Commissioner  
Christine Diaz – Commissioner

Mary Lou Folan - Town Clerk  
Norwood, MA 02062  
Please post the following Public Meeting Notice

April 19, 2024

### **OPEN PUBLIC MEETING NOTICE**

There will be an Annual Meeting and Regular Meeting of the Norwood Housing Authority on Thursday April 25, 2024. Said meeting will be held at the Frank L Walsh Housing Development, located at 40 William Shyne Circle, Norwood, Massachusetts. The meeting will be called to order at 4:30 P.M.

The Chair anticipates discussion of the following:

#### **Annual Meeting:**

- Roll Call
- Welcome Judith Langone – Newly Elected
- Reorganization – Election of Officers (Chair, Vice-Chair, Treasurer, Asst. Treasurer, Commissioner)
- Welcome from the Chairperson

#### **Regular Meeting:**

- Public Participation
- Approval of the Minutes
  - **Regular Meeting of March 21, 2024**

#### **Consent Agenda**

- Payment of the bills
- M.G.L ch 121B, s. 29 – DLI wage increases for Maintenance Staff
- Publications (NAHRO Monitor/PHADA/MMA Beacon)
- RSC – Activities – MH – NV – WW/Walsh
- MassNAHRO 2024 Past Presidents Memorial Scholarship
- Staff CPR training
- Monthly Financials – February 2024 (review and place on file)

*The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

#### **Executive Director's Report**

- Amendment #450 to H4600 – Representative Rogers MBTA 3A Advocacy
- Washington Heights Spring Cleaning – Community Engagement Date TBD
- NERC NAHRO – Save the Date – Annual Conference June 16-19, 2024
- PHN 2020-40 Management Services Agreement Guidelines
- EOHLC and MassNAHRO trainings
- Walsh, Maguire and Willow Wood Terrace Parking Updates
- HUD Emergency Safety and Security Grant (ESSG)
- NHA Staff CPR Training Contract
- Promotions/Reorganization
- State AUP: No Exceptions
- The Executive Director will report on other notable activities of the Authority



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### **New Business:**

- Quarterly Financials – March 2024 – **Vote Required**
- **Modernization/Major work items**
  - Fire Alarm Upgrade FISH#220073 - Update
  - Emergency Roof Replacement FISH#220075 - Update
  - Kevin Maguire Kitchen Upgrade
  - Refrigerator Sustainability Project: Approve lowest bidder **Vote Required**
  - Appliance Disposition – RCAT Recommendation – **Vote Required**
  - Annual Inspections – Update
  - On-Call Electrical Services Contract - **Vote Required**
- **Reports**
  - Vacancy Report
  - Work Order Report
  - Overtime Report
- **Any Other New Business / Board Member reports/requests**
- **Adjournment (Next Scheduled Meeting: May 23, 2024)**